

CAMBRIDGE EAST SCHOOL

Kemureti ki te Rawhiti



**Minutes of the Cambridge East School Board of Trustees Meeting held on
Wednesday 19 July 2023 at 6.00pm in the School Staffroom**

ITEM	ACTION LIST
<p>Attendance:</p> <ul style="list-style-type: none"> • Present: Hamish Fenemor, Amanda Abbott, Paul Gascoigne, Matt Brown, Rachel Wallis, Robert Wells (late) • Present, but not Board members: Pip Burchett, Lee Bird, Kate Findlay, Kathy Mclsaac, Jo Baker (minutes) • Apologies: Sarah Nelson, Renae Townsend 	
<p>Karakia</p> <p>Minutes of the Previous Meeting: Resolved: (P Gascoigne/A Abbot) That the minutes of the previous meeting held on Wednesday, 21 June, be accepted as a true and correct record. CARRIED.</p> <p>Matters Arising from the Previous Minutes: Nil</p> <p>Open Forum: Nil</p>	
<p>1. Presiding Member's Report</p>	
<p>As per Board Report. Matters Arising: Nil</p>	
<p>2. Staff Trustee's Report</p>	
<p>As per Board Report. Matters Arising: Nil</p>	
<p>3. Principal's Report</p>	
<p>3.1. Finance (creditors):</p> <ul style="list-style-type: none"> • Resolved: R Wallis/M Brown: That the July creditors of \$38,653.04 and July direct debits of \$8,876.31 and overseas payment of \$1,602.62, totaling \$49,131.97 be approved for payment. CARRIED. <p>3.2. Out of Zone Enrolments:</p> <ul style="list-style-type: none"> • Resolved: P Gascoigne/A Abbott: That the Board accepts the one Year 0 Out of Zone applicant commencing on 17 July, 2023. CARRIED. <p>3.3. Midyear Data Review:</p> <ul style="list-style-type: none"> • Our consistent, transparent, and deliberate approach to teaching and learning results in our 	

learners making and sustaining their gains across the core areas of the curriculum. In a busy setting it is not always easy to take the time to stop and celebrate, but it is so important that we do. We do have some awesome data to share with you:

Writing

85.5% of our learners are achieving at or above expectation, this is within the range that we aim for (85 - 90%). We need to stop and celebrate that this is an increase of 2.7% on last year's mid year data. Our Year 4 cohort is continuing to make gains with their achievement, up 7.7% from two years ago. 90.2% of the girls at Cambridge East are achieving at or above in writing.

Reading

We have 89.1% percent of our learners achieving at or above in reading. While this sits just outside our threshold of 90 - 95%, we need to remember that not only is this mid year data but that we also moved our target from 85 - 90% to 90 - 95% this year due to our continued success in reading.

Maths

We have 89.6% percent of our learners achieving at or above in Maths. While this sits just outside our threshold of 90 - 95%, we need to acknowledge that we have moved our target from 85 - 90% to 90 - 95% this year due to our sustained success in Maths.

The board acknowledged the awesome effort of our teachers in meeting targets and sustaining achievement levels.

3.4. Property and Grounds:

- **10-Year Property Plan Update:** \$20k has arrived as part of our third Operational Grant. Discussion was had about whether it is spent now on Furniture and Equipment for the Junior spaces now or hold onto it until the classrooms have been refurbished, and then buy the new F&E. K Findlay expressed that she didn't need new furniture and would be happy for it to be held back until the classroom refurbishments are done. It was agreed that the funds will be kept aside.

3.5. Staffing:

- **Auaha S Teacher:** We received two applications for the Permanent Teaching position advertised due to Greg Pickering's resignation as Auaha S teacher. As a result, we have appointed Kirbie Gibson into the role. Kirbie is familiar to our setting having done her final placements in our kura, she will be joining us from CMS.
Resolved: P Gascoigne/M Brown: That the Board ratifies the appointment of Kirbie Gibson to a fulltime Permanent Teaching Position. **CARRIED.**
- **Reading Recovery Replacement Teacher:** Rob Wells enquired whether we would re-advertise. Hamish Fenemor said no. We won't be able to find someone who is trained and willing to work 5 days a week, mornings only. We will instead train our own staff for the role moving forward.

3.6. Policies & Procedures:

- **Resolved:** All: That the Inclusive Education, Maori Educational Success, and Learning Support Policies be approved. **CARRIED.**

4. Board Administration

4.1. Correspondence (Located in Board Shared Folder):

- Canterbury Education Services Monthly Financial Report

<p>4.2. Things to be Communicated:</p> <ul style="list-style-type: none"> • Midyear Data Review: Well done to teachers, you're awesome and have done an outstanding job. • Policies & Procedures: Remind the school community about where to find our school's Policies and Procedures 	
5. In Committee	
<p>The Chair moves "that the Board moves INTO COMMITTEE under Section 48 Local Government Information and Public Meeting Act to discuss...."</p> <ul style="list-style-type: none"> • Nil <p>The Chair moves "that the board moves OUT-OF-COMMITTEE"</p>	
Meeting Closure	
<p>There being no further business, the meeting closed at 7.53pm.</p> <p>Next Board Meeting: Wednesday, 23 August at 6pm in the School Staffroom.</p>	

Signed:

Presiding Member: Paul Gascoigne

Date 23/8/23

